

## HOW TO REQUEST A BALLOT BY MAIL

To request a Ballot By Mail, or for answers to questions, that are not covered below, please call our Absentee Department at 239-533-6919 or by fax at 239-533-6913. Any registered voter in Lee County may request a Ballot by Mail. Requests for these ballots may be submitted for single, multiple, or all elections within a calendar year. Only the voter, a designated member of his/her immediate family, or legal guardian can request a ballot for the voter. Immediate family means: the voter's spouse, parent, child, grandparent, sibling, or legal guardian.

**A request from the voter must include the following information:**

- \*Name
- \*Date Of Birth
- \*Driver's License Number
- \*Last 4 Digits Of Social Security Number (Optional)
- \*Address and telephone number where the ballot is to be sent;
- \*Election(s) Requested
- \*Signature (written request only)

### **IMPORTANT!**

The post office will not forward ballots. Ballots will be mailed approximately 3 weeks prior to each election. Please provide the address where you will be residing during this time.

If the voter has designated an immediate family member or legal guardian to request a ballot, the designee must provide the following information:

- \*Name
- \*Address
- \*Driver's License Number
- \*Relationship To Voter
- \*Signature (written request only)

## RETURNING A BALLOT AND EARLY VOTING

Ballots must be returned to the Main Office of the Lee County Supervisor of Elections, in person or by mail no later than 7 p.m. on Election Day. A VOTED BALLOT CANNOT BE ACCEPTED AT A POLLING PLACE! If you have received a Ballot By Mail and then choose to vote in person at an early voting site or on Election Day, you must surrender the ballot you received in the mail. When early voting is available, a qualified voter may vote in person at a designated early voting site. The voter must present both picture and signature identification.

## LEE COUNTY ELECTIONS OFFICE LOCATIONS

Fort Myers Main Office 2480 Thompson St – 3rd Floor Fort Myers 239-LEE-VOTE (239-533-8683)	Cape Coral Branch Office 1031 S E 9th Pl #3 Cape Coral 239-533-7031
Bonita Springs Branch Office Coconut Commerce Center 24951 Old U S 41 Rd Bonita Springs 239-949-1581	Election Center Branch Office 13180 S Cleveland Avenue Fort Myers 239-533-6918

## FREE ACCESS SYSTEM

As a Ballot-by-Mail voter you can check on the status of your absentee ballot through Lee County's "Free Access System". By logging on to: <http://registration.elections.myflorida.com> you will be able to see when your request was received, when the ballot was mailed to you and when the voted ballot was returned to the Lee County Elections Office. If you have any difficulty accessing the information or if we can be of any additional assistance with the voting process please do not hesitate to contact us at: 239-LEE-VOTE (239-533-8683).

# BALLOT BY MAIL REQUEST FORM

THIS FORM MAY BE MAILED OR FAXED TO:  
**SHARON L. HARRINGTON, SUPERVISOR OF ELECTIONS**  
**LEE COUNTY ELECTIONS CENTER**  
**13180 S CLEVELAND AVENUE, FORT MYERS FL 33907**  
**CALL: 239-533-6919 OR FAX: 239-533-6913**  
**MAIN OFFICE: CALL: 239-533-8683 OR FAX: 239-533-6322**

**IMPORTANT: THE POST OFFICE WILL NOT FORWARD A BALLOT**  
 Ballots will be mailed approximately 3 weeks prior to each election.  
 Please provide the address you will be residing during this time.

**Send Ballot To:** (1 request per form.) \_\_\_\_\_

**Date of Request:** \_\_\_\_\_

\_\_\_\_\_  
 Last Name

\_\_\_\_\_  
 First Name

\_\_\_\_\_  
 Middle

\_\_\_\_\_  
 Date of Birth

\_\_\_\_\_  
 Driver's License # OR last 4 digits of SS #

\_\_\_\_\_  
 Daytime Telephone Number

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 City

\_\_\_\_\_  
 State

\_\_\_\_\_  
 Zip Code

### MARK THE ELECTION(S) REQUESTED

\_\_\_\_ 01-31-12 City of Bonita Springs Regular Election

\_\_\_\_ 01-31-12 Presidential Preference Primary Election

\_\_\_\_ 01-31-12 Town of Fort Myers Beach Bond Referendum Election

\_\_\_\_ 08-14-12 Primary Election

\_\_\_\_ 11-06-12 General Election

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### REQUESTORS INFORMATION:

**Complete the portion below ONLY if you requested the above ballot for someone other than yourself.**

\_\_\_\_\_  
 Last Name

\_\_\_\_\_  
 First Name

\_\_\_\_\_  
 Middle

\_\_\_\_\_  
 Date of Birth

\_\_\_\_\_  
 Driver's License # OR last 4 digits of SS

\_\_\_\_\_  
 # Daytime Telephone Number

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 City

\_\_\_\_\_  
 State

\_\_\_\_\_  
 Zip Code

\_\_\_\_\_  
 Relationship to Voter:

\_\_\_\_\_  
 Date:

**SIGNATURE: X**